

SANDY POINT IMPROVEMENT COMPANY

BOARD OF DIRECTORS MEETING

January 5, 2012

Ron Jepson's Office

A regular meeting of the Board of Director's was called to order by President Jim Kolbo at 7:45 p.m. Present was Ron Jepson Vice President, Gary Kitching Treasurer, Marlene Dawson Secretary and board members Lynn Swan, Jael Komac and Roy Clumpner.

Before the meeting was called to order, the board met with parliamentarian Ann McCartney, Ph.D., to review procedures and point out the section in our By Laws that requires us to follow Roberts Rules of Order

A treasurer's report was given by Gary Kitching and he said we are right on target in our accounting and doing well.

With no objections, the board **ratified a prior email vote** wherein they accepted one of several quotes obtained by our office manager to purchase four fire safe filing cabinets.

Lynn Swan moved "to adopt a minimum of one open board meeting per month with an agenda provided prior to the meeting that will include a list of appropriate decorum with a comment period accepted "before" the opening meeting. The open meeting was to be run under Robert's Rules of Order. The **motion passed** with 5 in favor and 2 against.

By **unanimous consent**, there will be a board meeting held on the 17th two days before the scheduled open meeting on the 19th.

With business completed the meeting adjourned about 8:30 p.m.

Submitted by
Marlene Dawson